D O C K E T

ANNUAL MEETING OF GENERAL COUNCIL

January 10, 11, 1919.

I. Roll Call

II. Minutes - May 31, June 1, 1918

III. Reports of Officers
- Chairman
- Secretary
- " for Publications
- " " Westminster Guild

IV. Reports of Standing Committees
- Student
- Over Sea and Land

V. Reports of Special Committees
- Report Blanks
- Standards of Excellence
- Programs for Use in Joint Organizations

VI. Unfinished Business

1. Term of Service of present officers

(Recommendation from Woman's Board of Home Missions)

"That if the Annual Meeting be held in January, the officers hold over until the end of the working year."

2. Double Enrollment Card

(Recommendation from New York Board of Foreign Missions)

"That General Council be asked to reconsider its action of June 1918 recommending the double enrollment card. (Item VII - 1 Minutes May 31, June 1, 1918)"

3. Westminster Guild

The Board of the Southwest writes:

"Under Westminster Guild, page 17, Minutes of May 31, 1918, in paragraph recommending more emphasis on missionary service be presented to Westminster Guild Chapters by all Women's Boards of Missions, etc., we should like this to read 'In cooperation with the Woman's Missionary Societies the duties of leading and fostering the younger missionary organisations!"

VII. New Business

1. Westminster Guild

(Recommendations from the Woman's Board of Home Missions.)

A. Methods of Administration

a. Methods of Administration

"That the methods for administering the Westminster Guild be revised and that a joint committee, similar to that of the Committee on Student Work, be appointed by General Council for initiating plans of work and for acting on such publications as are necessary. Such committee to have power to represent all the Woman's Boards."

b. Percent of Increase

"That a uniform percentage of increase for the regular and special funds of the Westminster Guild in 1919-1920 be made and a uniform time set for the sending out of said appertionments and a uniform method followed by all the Boards."

c. Bulletin

"Owing to the fact that the Bulletin does not pay for itself, General Council is asked to recommend some means by which this publication can be made self-supporting. The following possibilities are suggested:

(a) Abolish the free list (with the exception of a copy to each synodical and presbyterial Westminster Guild secretary)
(b) Increase subscription price to 25¢
(c) Provide copies without cover for the free list, if free list is continued. (This method will reduce postal rates.)

d. "Recommended that, if the Secretary for Westminster Guild is to be held responsible for the editing of the Bulletin, she be empowered to have all final dealings with the printer for publication of the same."

Question from the Secretary for Publications:

"Shall the Woman's Boards of Home and Foreign Missions bear jointly the loss involved in the present 15¢ subscription rate of the Westminster Guild Bulletin or shall the subscription price be raised?"

e. Circle Leaflet

"Shall the Circle leaflet be reprinted or shall "Westminster Guild in Outline" be adapted to the needs of both Chapters and Circles?"

(Recommendation from the Woman's Board of Home Missions):

"That, inasmuch as the material of the Circle leaflet is incorporated in other Westminster Guild publications, there be no further reprint of the Circle leaflet."

f. Pledge Card

(Recommendation from the Woman's Board of Home Missions)

"That, if a new pledge card for the Jubilee and Cuba special is necessary, such card be printed for joint pledges and

used in addition to the present pledge cards for regular work."

(From the Westminster Guild Committee of the Board of the North-west)

"We also feel that there should be a Joint pledge card stating that the gifts are pledged for the Cuba-Jubilee Funds and that the money given during 1919-1920 is the Westminster Guild share of the New Era Fund for that year."

g. Jubilee Literature

"We would like to know what the other Foreign Board Westminster Guild secretaries are doing with regard to literature for the Jubilee. Do they understand that the one joint leaflet in course of preparation is all we shall have to use in presenting the Jubilee? We feel that it will not be sufficient and our Jubilee Committee thinks we should get out something more as soon as possible."

2. Committee on Student Work present the following:
"Budget of Opportunities for Student Work for 1919-1920".

a. Salary grant for three Secretaries

"In no branch of the Missionary enterprise has the quickening and stimulus of the War Conditions been felt more than in the Student Department. In every College, the Secretaries find the girls willing and eager for opportunities for service and Colleges everywhere are urging the Secretaries to visit them. It has not been possible with the Secretaries travelling almost constantly, to cover the number of Colleges and Conferences which the Committee feels should be visited each year. A third Secretary would enable the Committee to do this, to keep the Student office open and to do the follow-up work so necessary to conserve their results. For this reason the Committee recommends that a salary grant be made for three Secretaries or their equivalent.

b. Salary Increase

"The Committee recommends that from January 1, 1919, the salary of the Secretary, Miss Laughlin, be increased to 1800 dollars ($1800.00) a year and that the Associate Secretary, Miss Cheek, receive $1500.00 a year (both these being possible up to March 15, 1919, without an extra appropriation).

c. Training Scholarships, Vocational Secretary

"In view of the fact, a), that the Student Secretaries and the Board representatives, after having aroused definite response from the girls by presenting the Missionary need, are continually embarrassed by not being able to follow this up by offering a concrete job to this girl thrilled with the desire to be of service, and, b), that other organizations, notably the Y.W.C.A., are always

ready to snap up these girls by offering scholarships in Training Schools and <u>immediate positions at home or</u> abroad, the Committee recommends that General Council suggest a means or a method of presenting immediate opportunities for service to College girls who volunteer for work in response to such Missionary appeals, as, training scholarships and the appointment of <u>one</u> vocational secretary who shall be in touch with the opportunities for training and service under all the Boards.

d. Committee of Conference

"a), Whereas both the Board of Education and the Committee on Student Work are cultivating the same constituency, having in view closely related ends: b) since both these ends can best be attained through cordial relations of mutual understanding and intelligent cooperation, and c), believing that the increasing value of similar cooperation has been demonstrated in the connection established between the Board of Foreign Missions and the Woman's Board of Foreign Missions, the Committee on Student Work recommends that General Council approve the appointing of a Committee of Conference composed of the representatives of the Board of Education and of the Student Committee.

e. Financing of Student Committee literature

"Early last spring a letter came from the Student Secretary of one of our Western Boards saying that there was probably a good deal of literature published at headquarters which the far-away Boards did not have, and asking the office to send her any such literature which might be useful for summer conferences. Due to this request, a selection of all literature suitable for college girls at summer conferences was made from the stock of the New York Foreign Board and the Home Board and was sent to conferences held in the territories of the New York, Northwest, Southwest, Occidental and North Pacific Boards. This fall a bill for this literature was sent to the Student Committee from the New York Board, and, because the policy <u>for this year</u> was to finance all travelling and other expenses incurred by Student Work in the various Boards, the bill was paid by Student Committee.

"At a meeting of the Student Committee held May 29, 1918, it was recommended that the Student Committee make out each year a list of publications and collect samples of literature suitable for use at summer conferences, and that these be sent to the Boards early enough so that they may procure and forward such literature to the conference within their territory. The Home Board and certain Foreign Boards have always given to Student Work all the literature needed, while other Foreign Boards have been paid by Student Committee for literature secured from them.

"Therefore, the Committee recommends that for the future all literature from Home and Foreign Boards be sent free

of charge for the use of the Committee for Summer Conferences and College work.

f. Tentative Budget for 1919-1920:

Salaries	$4,300.00
Rent	183.34
Travel	2,000.00
Administrative	
Postage	125.00
Typewriting, etc.	100.00
Telegrams & telephones	50.00
Stationery & printing	200.00
Sundries	25.00
Total	$7,433.34

3. Year Book of Prayer

(Recommendations from Woman's Board of Home Missions):

a. Deliveries to Boards

"That all deliveries of the Year Book of Prayer for Missions from the printer shall be one-half to the Woman's Board of Foreign Missions and one-half to the Woman's Board of Home Missions, the same number being delivered at the same time to the Woman's Boards of Foreign Missions and to the Woman's Board of Home Missions.

b. Expense of printing and replenishment of stock

"That the expense of printing be met equally by the Woman's Boards of Foreign Missions and the Woman's Board of Home Missions and that in case the supply delivered either to the Woman's Board of Foreign Missions or to the Woman's Board of Home Missions be exhausted first, all orders received by the Board whose stock is exhausted shall be transferred to be filled at the full retail price by the Board holding the remaining stock.

c. Disposal of Unsold Surplus

"That in case there be an unsold surplus at the end of the year, the stock remaining shall be appraised at cost value and the Board or Boards holding it shall receive a rebate from the other Board or Boards equal to one-half the cost price of said surplus Year Book of Prayer.

d. Discount

"That a discount of 20% be allowed to all secretaries for literature on orders for 100 or more copies of the Year Book of Prayer purchased at one time if such secretaries will utilise profits accruing to increase the distribution of other missionary publications of our Boards. Further, that if General Council objects to granting discounts on the Year Book of Prayer that it shall pass a rule against all discounts on this publication.

e. Informational Material

"That the informational matter used under the dates in the Year Book of Prayer be changed each year so as to cover the different phases of the work in cycles of three years each, as follows:-

First year - -	Historical data about missions
Second year - -	Information emphasising chief features of work such as evangelistic, medical, school, etc.
Third year - -	Brief items of intimate character descriptive of fields, people, pupils and workers. (To be obtained by correspondence with workers on the field)."

(Questions from the Secretary for Publications):-

a. "Is a design for the cover desirable? A cross or other ecclesiastical design has been suggested.

b. "Shall the present Bible verses be used another year or is a change each year desirable?

c. "Shall the titel "Miss" be omitted for all unmarried women missionaries?

d. "Shall an Editor in Chief be appointed with a view to securing the maximum similarity in treatment of material and display in the two halves of the book?

e. "Is a Year Book circular for advertising purposes desirable?"

4. <u>New Leaflets</u>

(Questions from the Secretary for Publications):-

a. "The Philadelphia Board is preparing a leaflet, "Suggestions for the Presbyterial meeting"; shall it be printed as a General Council leaflet?

b. "Are new leaflets of an inspirational nature needed? Can you suggest authors for the same?

c. "Is the present children's literature adequate? If not, what additional literature is desired?"

5. Literature for Department for Associate Members

(Recommendation from the Woman's Board of Home Missions)

a. Wallet

"That General Council be asked to take up the matter of a single wallet for Home and Foreign literature for the Department for Associate Members."

b. Leaflets

"That General Council advise secretaries of the Department for Associate Members to select from Home and Foreign catalogues such leaflets as shall be best suited to conditions in their own local societies for use in the wallets that are distributed by the Boards and to abandon the plan of furnishing packets."

c. Envelopes and Visitors' Cards

(Questions from the Board of the Northwest)

"Is there to be an envelope provided by General Council for use by the Associate Membership secretaries? Will this envelope be free? Nothing is said about a visitors' card such as was previously used; is there to be such a card provided?"

6. Magazine Subscription Day

(Question from the Board of the Northwest):-

"Is it a feasible plan to have a special magazine subscription day in the local society for both Home and Foreign magazines? What month would be best for such subscriptions?"

7. C. E. Missionary Programs

(Question from Secretary for Publications)

"Shall a copy of the C.E. Missionary Programs be sent without charge to each society?

Explanation: this method is now being followed in the territory of the Southwest, the expense being divided by the two interests.)"

8. Mission Study

(Recommendation from the Woman's Board of Home Missions)

"That Board secretaries for Missionary Education correspond with both synodical and presbyterial secretaries for Missionary Education in regard to the promotion of mission study classes.

"That some uniform policy for the payment of speakers and leaders of study classes be adopted by both the Woman's Board of Home Missions and the Woman's Board of

Foreign Missions."

9. Expenses of Synodical and Presbyterial Secretaries for Young People's Work.

(Recommendation from Woman's Board of Home Missions):-

"Whereas, the Contingent Fund is primarily a fund for necessary business expenditure and promotion of missionary interest, and
"Whereas, many Young People's secretaries as well as other officers find it difficult to carry on work for twelve months without definite allowance for expenses,
"Recommended, that the Executive Committee as a whole plan the work and budget the expenses of the officers for correspondence, visitation, conferences and attendance at Annual Meeting. These sums may be paid by the Treasurer of the Contingent Fund upon requisition."

10/ Percent of Increase in Gifts

(Recommendation from the Board of the Northwest)

"That the amount asked for regular advance in gifts be no longer reckoned by percentage on previous contributions."

11. Copies of Minutes for Officers

(Recommendation from the New York Board)

"That the Chairman and Secretary of General Council be provided with additional copies of Minutes of General Council, to be kept permanently on file, and also that Chairmen of Standing Committees and Secretaries be provided with all Minutes relating to the work of their departments."

12. Report of Chairman of the Sub-Committee representing the Woman's Boards in the New Era Movement.

MINUTES OF GENERAL COUNCIL

January 10, 11, 1919

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The fourth Annual Meeting of General Council was held on Friday and Saturday, January 10, 11, 1919, at 156 Fifth Avenue, New York City, the Chairman, Mrs. Wm. E. Waters, presiding. The opening session was at 10:15 a.m.

ROLL CALL showed the following members present:

Woman's Board of Home Missions

Mrs. F. S. Bennett
Mrs. D. E. Waid
Mrs. H. C. Louderbough
Mrs. J. E. McAfee (alternate for Mrs. James A. Webb, Jr.)
Miss Annie Hyatt
Miss Mabel Gordon Parker

Alternates

Mrs. C. B. Fernald
Miss Anna Hallock

Woman's Boards of Foreign Missions

Mrs. Wm. E. Waters, New York
Mrs. John Harvey Lee, Philadelphia
Mrs. E. B. McAfee, Northwest
Mrs. Patterson Bain, Southwest (alternate for Mrs. W. H. Bissland)
Mrs. H. H. Bell, Occidental (alternate for Mrs. H. B. Pinney)
Mrs. John Harvey Lee, proxy for Mrs. (J. W. Goss, North Pacific

Alternates

Miss A. M. Davison, New York
Mrs. J. M. Harris, Philadelphia
Mrs. O. R. Williamson, Northwest

Secretaries and Chairmen of Committees

Miss Margaret E. Hodge, Executive Secretary of Central Committee
Miss Mabel M. Sheibley, proxy for General Secretary, Woman's Board of Home Missions
Miss Mary E. Allis, Secretary for Publications
Miss E. Jessie Ogg, Secretary for Westminster Guild
Mrs. D. J. Fleming, Chairman of Committee on Student Work
Miss J. E. Foster, Chairman of Committee on Over Sea and Land

Mrs. O. R. Williamson led in an opening prayer.

MINUTES

Upon motion the reading of the Minutes of the meeting of May 31, June 1, 1918, was omitted.

REPORTS OF OFFICERS

Report of the Chairman - Mrs. Waters

"Since the annual meeting of General Council in June 1918, there have been two ad interim meetings to consider cooperation of the Woman's Boards with the New Era Expansion Movement and to decide on the basis of such cooperation. There has been the necessary correspondence in this connection as well as the regular correspondence with regard to General Council matters.

"On September 16th, the Chairman of Central Committee sent from its Executive Committee night letters to the four western Boards of Foreign Missions recommending cooperation with this movement of the church and messages received from these Boards on the two following days signified their acceptance. At the same time a day letter

was sent to the President of the Woman's Board of Home Missions in reply to one from her asking certain questions about the participation of the Foreign Boards in the New Era Movement. From this time the cooperation of the Woman's Boards in the Movement was practically assured.

"On September 19th, at the request of the President of the Woman's Board of Home Missions, a meeting was called of representatives of that Board and of the Executive Committee of Central Committee to discuss a basis of cooperation in the New Era Movement. At this meeting Mrs. Bennett and Miss Hodge were appointed to represent the Woman's Boards of Missions at a meeting of the Program Committee of the New Era Movement at Atlantic City and were asked to present at this meeting a statement to the effect that while the Woman's Boards of Missions were heartily in favor of the New Era Movement and desirous of cooperating with it, they deprecated giving up their present methods of promotion and of securing contributions, as such a course during a five years' program would mean the disintegration of the organization, the result of years of effort, which is at present doing an effective and growing work. Mrs. Bennett and Miss Hodge were asked to confer with the New Era Committee on the following questions:

a. How can the Woman's Boards cooperate without disintegrating their organization?
b. Can the Woman's Boards be included in the Movement without being included in the budget?
c. What will be the means and methods of promotion as related to the Woman's Boards?

Shortly after this a similar meeting of representatives of Woman's Boards was called to hear reports from the meeting with the New Era Committee and to prepare recommendations to be sent to all the Boards. The Chairman sent to all the Foreign Boards two letters, one accompanying the first set of recommendations and the second a set of suggested amendments to these recommendations, the latter being accepted by all Boards as a practical basis of cooperation with the New Era Movement.

"At the request of the sub-committee representing the Woman's Boards on the New Era Movement, in order that the constituency might be informed as to their connection and that of the Woman's Boards with this great forward movement of the Church, the chairman prepared for the January number of The Home Mission Monthly and Woman's Work an identical article on The Woman's Boards and the New Era Movement."

Report of the Secretary - Miss Parker

"The Summary of Board actions of the Minutes of the annual meeting of General Council, May 31, June 1, 1918, compiled by Mrs. Lee, was sent to the Boards in September. All actions were approved by at lest four Foreign Boards and the Woman's Board of Home Missions and are therefore of effect. Exceptions, questions and suggestions were noted on the Summary. Matters requiring further action are entered on the Docket of this meeting under Unfinished Business.

"In July the following recommendations from the Joint Session of the Westminster Guild sub-committee of the Executive Committee of Central Committee of the Woman's Boards of Foreign Missions and the Westminster Guild Committee of the Woman's Board of Home Missions was sent out as ad interim business. Five of the Foreign Boards and the Woman's Board of Home Missions approved these recommendations. One Board was not heard from. --

"'Distribution of Joint Literature - That as soon as a new secretary for W.G., Synodical or Presbyterial, is reported, a set of organization literature for W.G. shall be sent her by the Woman's Board of Home Missions and also by the territorial Woman's Board of Foreign Missions.

Cr. the Foreign Sec. sent a fall letter

"'That a fall letter shall be sent by the W.G. Secretary of the Woman's Board of Home Missions to each Synodical and Presbyterial secretary for W.G. With this

letter shall be sent samples of all W.G. organization literature.

"'That in view of the difficulty of adjustment, the placing of orders for literature with the Woman's Board of Foreign Missions be left to the discretion of the Synodical or Presbyterial secretary for W.G.'"

"'Report Blanks - That in Presbyterials where there is a joint officer for W.G., one blank only shall be sent by her to the local society.

"'That the territorial Woman's Board of Foreign Missions shall be the distributing agency for local W.G. blanks to joint Synodical or Presbyterial W.G. secretaries.

"'That where there is no joint Presbyterial secretary for W.G., each interest shall be responsible for supplying blanks to its own Presbyterial officer.

"'That a uniform Presbyterial W.G. annual report blank be prepared for use by the Woman's Boards.'"

Financial Report from June 1, 1918 to January 10, 1919

June 1	Balance	$6.54	Aug. 1	Printers' bill 600 stamped envelopes 300 post cards	$27.40
Aug. 3	Treas. Central Com.	37.50	Aug. 7	Stenographic bill (rendered May 31)	15.00
" 16	" " "	12.50	Aug. 17	Stenographic bill (Minutes May 31, June 1, 1918)	5.00
Dec. 14	" W.B.Home Missions	50.00	Dec. 5	Printers' Bill (2500 sheets stationery)	15.22
			Jan. 6	Stenographic bill	4.50
			June 21-Jan. 9	Postage	2.96
			Jan. 10	Balance	36.46
		$106.54			$106.54

Upon motion the chair was requested to appoint an auditor of the Secretary's financial report. Miss Allis was so appointed, and at the afternoon session reported that the accounts had been examined and found correct.

REPORTS OF SECRETARIES AND CHAIRMEN OF STANDING COMMITTEES

Report of Secretary for Publications - Miss Allis

"As in preparing this report your Secretary once more has read the duties of her office she is oppressed with the many things expected of her that she has not done. The number of publications calling each for the earliest possible consideration and attention has been so considerable that your Secretary has not as yet been able to make the study of the literature of other denominational Boards asked of her, nor to get in touch with the literature departments of all the Boards constituting General Council. For these failures of omission she craves your pardon.

Westminster Guild - As is natural because of the joint nature of the organization, the greater number of the publications handled by your Secretary have been for the use of the Westminster Guild. In the early summer were printed "Hints for 1918-1919", an edition of 6000 costing $20.50; "Annual Report of the Westminster Guild", 2900, $15.75; "Suggested Rules for the Guidance of Westminster Guild Treasurers", 4000, $11.75. These three leaflets being for free distribution, the cost of printing was equally divided between the Home and Foreign interest. Of the Bible Program "Work"

an edition of 2000 was printed at a cost of $104.50. At the selling price of 5¢ this represents a loss to the Boards but with the cost of materials and labor this could not be obviated without lessening the attractiveness of the program. The high cost of materials is also seen in the increased cost of printing the Westminster Guild Bulletin, the September number, an edition of 4000, cost $180.75, the same quantity of the December number, $200.75. An edition of 4000 of the new publication, "Worth While Ways to Guide Guild Girls" was ordered at a cost of $120.50. Your Secretary asks instructions relative to rendering a bill for the above, whether this publication will be used in organization or sold. Of the "Golden Gifts" flier, advertising the Jubilee and the Cuba Special, 10,000 were ordered at the cost of $100.00, this expense will be borne equally by the two interests.

"The Department of Associate Members" was printed during the summer, an edition of 12,600 at a cost of $82.25.

"also the 'Hand Book, a Manual for Leaders of Synodical, Presbyterial and local Auxiliary Societies', of which an edition of 6,600 was ordered, costing $248.75.

"Christian Endeavor Programs - An edition of 4000 of the "Christian Endeavor Monthly Missionary Meetings" has been printed at a cost of $118.00. The shape of this leaflet has been changed from that of former years; your Secretary would welcome expressions of opinion concerning the change. A question has been received from the Rev. William Ralph Hall of the Presbyterian Board of Publications and Sabbath School Work as to whether his department might order an imprint edition of 250 at cost to use freely in their field work. I would refer to this body the two questions of imprint and selling at cost to the Board of Publications.

"Blanks - Cooperating with the Special Committee on Blanks, your Secretary has secured orders from the Boards and read proof of the blanks leaving the printing and delivery of them to the Committee.

"Year Book of Prayer for Missions - Much time and study was given by your Secretary to the Year Book of Prayer for Missions, a day in midsummer was spent in New York in order to advise with the two editors on some last questions with regard to the "set-up" before the manuscripts were given to the printer. Your Secretary felt much uncertainty as to how much editorial responsibility with regard to the "Year Book" it was your desire for her to take; she desires to acknowledge with appreciation the cordial reception and adoption by both editors of all suggestions she felt at liberty to make.

"Desiring to bring to General Council recommendations that should voice the judgment of others beside herself, your Secretary requested the Chairman of Central Committee and the President of the Woman's Board of Home Missions each to appoint two women to confer with her and with one another on the Year Book; to this informal conference held December 4th the two editors were invited. The group thus gathered realized that it had no official existence but the opportunity for the interchange of ideas was felt by all present to be so valuable that your Secretary would recommend that the Secretary for Publications or the individual to whom is given joint editorial supervision of the Year Book shall be privileged to call together either at stated intervals or when it shall seem desirable, an advisory body evenly representing Home and Foreign Missions, the members to be appointed by the Chairman of Central Committee and by the President of the Woman's Board of Home Missions, and that she may call upon them individually for such ad interim service as will be of value to the Year Book."

Report of the Secretary for Westminster Guild - Miss Ogg

"As directed by General Council at its meeting in June, a joint meeting of the sub-committee of Executive Committee of Central Committee of the Woman's Boards of Foreign Missions and the Westminster Guild Committee of the Woman's Board of Home

Missions was held for the purpose of making recommendations along lines suggested. The result of that meeting on June 7th has reached each Board as ad interim business - the matter of distribution of joint literature and of report blanks. The item of largest importance discussed at the joint session was that of a joint leaflet setting up the Jubilee-Cuba special.

"Jubilee-Cuba gifts - A new station at Shoudjou, China, was selected as the Jubilee object of gifts for the Westminster Guild, for which $5000.00 would be asked in two years, $2500.00 in each. A similar sum would be expected for the special work assigned the Guild in Home Missions, a school at Vedado, Cuba. A leaflet setting forth this twofold appeal has been printed and circulated.

"Foreign Missionaries - Two new foreign missionaries have been added to the Guild family, Miss Frances V. V. Rodgers, appointed to the Philippines, the candidate of the New York Board and Miss Estella F. Daniel, candidate of the Occidental Board appointed to Chili, S.A. Besides assuming the salaries of these two new missionaries, the Guild has become responsible for the full Presbyterian share of support in Ginling College, Nanking, China.

"Two interesting pieces of news have reached headquarters since the last report: Maria Frances Greig was born at Metet, Africa, on May 18, 1918; Miss Hazel Brunner became Mrs. Loren S. Hanna on October 28, 1918.

"Publications - Besides the Jubilee-Cuba leaflet referred to above, two other joint publications have gone forth to Chapters and Circles - "Worth While Ways to Guide Guild Girls" and a set of twelve Bible studies based on the chapters of the two mission study text-books, Home and Foreign, used by the Chapters. These studies were prepared by Miss V. May White, "Worth While Ways" by the Woman's Board of Home Missions and the special leaflet by Mrs. Waid and Mrs. Schell.

"An order of 1000 Westminster Guild pins was placed and those Boards desiring pins were supplied immediately. The rather large surplus is being carried by the Woman's Board of Home Missions.

"Bulletin - The first radical change made in the Bulletin was its blue cover and cut which appeared on the December 1917 number, the first issue under General Council. The second departure was made in the September 1918 number when the inside material was entirely re-arranged, missionaries' articles being given captions and a more prominent place in the magazine. Four cuts were added to the inside pages for the sake of attractiveness. These changes seem to have met with approval on many sides. It would seem that the subscription list might be increased without much difficulty.

"Warm cooperation on the part of all Westminster Guild Board Secretaries and the sub-committee of Executive Committee of Central Committee of the Woman's Board of Foreign Missions and the Westminster Guild Committee of the Woman's Board of Home Missions has made the work of these nearly two years always a pleasure."

Report of Student Committee - Mrs. Fleming, Chairman

"Although the year lacks two months of completion, we are following the action of General Council's meeting last June and submit the following report:

"The Committee have held seven regular meetings between March 20th, 1918 and January 10, 1919.

"In May the Chairman and Secretary, Miss Laughlin, were delegated to represent this Committee at the meetings connected with General Assembly at Columbus. Here Miss Laughlin was able to render valuable service by speaking for Student Work on five different occasions.

"Following the Assembly the Chairman went to Chicago where a most satisfactory conference was held with the Executive Council of the Board of the Northwest, over student interests. As a result of this conference it was decided to issue monthly, in addition to the secretaries' reports, a sheet containing "News Items" gleaned from their contact with actual conditions on the field. These "News Items" consist of tellable incidents and results which can be used by Board Student Secretaries or their Committees in presenting the work.

"During the summer our Presbyterian work was represented at all six of the Y.W.C.A. Student Conferences. At Silver Bay we had officially Mrs. Waid and Miss Laughlin but the presence of Dr. Fleming and Mrs. Fleming who were teaching courses and Miss Mary Ashby Cheek, our newly appointed secretary who came with the Holyoke delegation, made the Presbyterian representation unusually strong. One hundred and forty girls made us the banner delegation.

"At Eaglesmere where we had 65 Presbyterian girls we were fortunate in having Mrs. Harris and Miss Purves from the Committee.

"Miss Florence Tyler did excellent work for us at Hollister.

"Mrs. Seeley reported enthusiastically upon her 52 Presbyterian girls at Seabeck and rejoiced in two girls who volunteered as a result of her Sunday afternoon meeting. One College in her group, Albany College, brought its Missionary Map which the girls had made to show by a flag the location of every Missionary who has gone out from that college.

"Mrs. Hall and Miss Laughlin were with our 21 girls at Asilomar, and at the Lake Geneva Conference where Miss Laughlin sheparded 128 girls, she worked with Mrs. Silverthorn from the Northwest Board.

"September was a busy month at the office planning the schedules for an intensive student drive during the fall months. Arrangements were completed for visits to 64 colleges before Christmas. A meeting for special prayer was held before entering upon this program. Miss Cheek then started for the California Coast, visiting a few Home Mission centers en route. Miss Tyler went as a special worker into Kansas, Arkansas and Missouri, Mrs. Stone was engaged to do special visiting in the territory of the Northwest Board, while Mrs. Seeley consented to visit in her own territory this year. Miss Laughlin was scheduled to visit important centers in the Middle States. But no sooner had our Secretaries distributed themselves throughout the country than influenza closed every door, both College and Church. Moreover the Committee felt deeply the great sorrow which came suddenly to Miss Laughlin through the death of her beloved father.

"In spite of all disappointments however, we are able to report that 36 splendid worth while visits have been accomplished in the various colleges of the country up to the Christmas recess.

"There have been a few changes in our Committee. The Board of the Northwest has appointed Mrs. Bowman, Student Secretary to succeed Mrs. George Forsythe who resigned, and the Occidental Board has appointed Mrs. F. A. Wickett to succeed Mrs. Ernest Hall whose transfer to the New York Board is eagerly anticipated.

"Miss Grace Walker who has served this Committee since its organization with untiring zeal, is about to leave us for Y.M.C.A. Canteen work overseas. We shall greatly miss her counsel.

"Two thousand reprints of an extract of the leaflet called "Fellow-Laborers" has been made by Joint Committee with particular reference to its usefulness in our

Summer Conference Work. It is called "Special Lines of Home Base Service."

"It is with some justifiable satisfaction that we bring before your attention the compliment paid to Presbyterian women by a Federated Committee in a recent meeting. This body comprises representatives of the Federation of Women's Foreign Boards, The Council of Women for Home Missions, The Student Volunteer Movement, and the Y.W.C.A. It appointed Miss Laughlin Chairman of a Committee to draft the duties and characteristics necessary for Board representatives at Summer conferences because they said, "You have always had the right sort"!

"The Northfield financial drive which was to have taken place in the fall and for which we set up our intensive program during October, November and December, has been unexpectedly delayed. Word has only come now to inform us that the plan is shaping itself, thus:- January and February are to be given to inspirational addresses to promote Consecration of life and service. From February 26th to the end of Lent all cooperating agencies are to present definite financial needs (before agreed upon) for the Foreign Work. The Committee in charge of the Presbyterian Campaign have requested Joint Committee to assist them in the Presbyterian visitation necessary to the carrying out of this program. Overtures for closer cooperation with our Student Work have been received from the Board of Education and from the Department of Immigration Work of the Men's Boards of Home Missions.

"In reviewing the work of these ten months there is evident the constant faithfulness of the members of this Committee. Not one of us but feels that it is a sacred trust to be in touch with so potential a force as is in our colleges. The new seriousness, the consciousness of enlarged world boundaries, the growing sense of Stewardship for life, service and money -- all these and other forces evident in the student world today call upon us as a Committee for larger faith and larger plans. From the effort to cooperate with other organizations doing student work in this united Northfield Program there has been of necessity the need of many committee meetings made up of representatives of the various Church and Association bodies, to adjust the complicated inter-relationships. Undoubtedly as a result of it all we are coming out into clearer air and better feeling and quite possible into a more comprehensive understanding of our opportunity than anything yet realized. In these days of expanding vision and work, the Student Committee ask for your continued patience and sympathy while they pledge to you the most faithful and loyal devotion to the interests involved in this great trust."

Report of Committee on Over Sea and Land - Miss Foster, Chairman

"The Chairman of Over Sea and Land committee presents her report and single recommendation with the full backing of her committee. We believe in the magazine, that it has a right to live and that it would be sorely missed in many homes were it discontinued. We believe this so thoroughly that we are going to put our value to the test by suggesting that the subscription price be raised from twenty-five to thirty-five cents a year.

"The increased cost of production should be met by the constituency. We have two regular sources of income - the one thousand dollars appropriated by the women's Boards and the money brought in by our subscriptions.

"It was estimated two years ago that twenty-eight cents was the actual cost of the magazine which sold for twenty-five. Since then the cost of production has increased twenty-five percent and paper the same. We have some paper on hand so that the cost of manufacturing and circulating will not be a full twenty-five percent advance, but it will be about eighty-five dollars a month, making an increase per year of one thousand and twenty dollars over and above the forty-two hundred shown in last year's budget.

"We are anxious to have our subscription list increased for we know that each

new name means at least one more child educated in the work and need of missions - yet additional names are of doubtful benefit from the financial side of the conduct of the magazine.

"Last year's estimate of one hundred dollars for advertising is quite inadequate. A good circular to be sent out to the secretaries of literature, Sunday schools and band leaders, cost between fifty and sixty dollars and it is through such folders that we bring ourselves to the notice of a possible new constituency that through the pressure of war work has forgotten us.

"At this point may I interpolate and ask if it would be possible to go back to our old methods and have the office correspond with band leaders and junior organizations, instead of the present custom of having the communications reach the bands through the secretaries of literature.

"At the last meeting General Council there was an appropiration of one hundred and fifty dollars made for the employment of an efficiency expert to look in-to the conduct of the magazine. The chairman of the committee consulted with heads of other magazines where such experts had been employed and received the universal verdict that money spent in that was wasted.

"We do not present our budget with a request for increased appropriation from the Boards, but with one accord we feel we must be allowed to raise the price of subscriptions from twenty-five to thirty-five cents a year. Magazines all over the country have set us the example. We do not want to make money, but we do want to make expenses and present an ever more interesting magazine to our children.

Budget for 1919-1920

	1918-1919	1919-1920
Manufacturing and circulating	$4200.00	$5220.00
Office expenses and stationery (Increase to purchase 20,000 subscription cards)	128.00	203.00
Postage	45.00	35.00
Wrappers	136.00	85.00
Advertising	100.00	150.00
Salaries	2420.00	2420.00
	$7029.00	$8113.00

Estimated Receipts

Subscriptions	$4988.00
Board appropriations	1000.00
	5988.00
Increase of ten cents on 22,000 subscriptions	2200.00
	$8188.00

Upon motion all of the above reports were accepted as read.

REPORTS OF SPECIAL COMMITTEES

Report Blanks - Miss Quinlan

"The two General Council members and one of the co-opted members of the Committee on Report Blanks met in Philadelphia shortly after the last General Council meeting and carefully considered all of the blanks and suggestions thereon, deciding form, size, color, arrangement and wording of each, also items to be mentioned in letter to accompany blanks when sent out to the Boards.

"There have been many stages in the progress of the blanks - to change the metaphor, many scenes in each act - unnecessary to report in detail. There are twenty-three varieties of blanks including report, registration and summary blanks and five sets of proof have been corrected.

"A set of proofs was sent to each member of the Committee, then a set of proofs in which had been incorporated changes by committee members to each Board for Board action and orders of quantity desired; the orders to be sent to the Secretary for Publications.

"That officer and the Chairman of the Committee consulted at several stages of the progress. Because of various existing conditions at what may be termed the final stage they had to arbitrarily decide several matters without referring them either to the Committee or to the Boards.

"As a matter of record it seems wise to insert some of the outstanding features and changes from former years:-

"1. The Presbyterial blanks are on cards for filing system; the Synodical also on cards of a different size.

"2. Departmental reports are entirely separate each from the other.

"3. All reference to money is eliminated.

"4. All literature is placed on the Report of the Secretary for Literature.

"5. A separate Presbyterial literature report blank for Young People's Organizations is furnished.

"6. The reporting of Young People's Work is sub-divided into four divisions: Young Women's Societies, Westminster Guild, Senior and Intermediate Christian Endeavor Societies, Children's Work - the Presbyterial and Synodical blanks in four distinguishing colors.

"7. The Standards of Excellence are printed on local blanks and questions based on these Standards are incorporated in the various blanks.

"8. Questions which will furnish data as to which societies are "joint" are included.

"9. The Home and Foreign blanks are identical as far as possible. Only minor differences exist necessitated by different magazines, different methods in Literature Department (i.e. Star Plan, 10% Increase, etc.) with the exception of the two following:

a. Report of presbyterial corresponding secretary is to be returned to the Board as well as to the Synodical officer in case of the Foreign blank; the Home blank to be returned to the synodical officer only.

b. The 'Officers' Blank' is to be returned to the Woman's Board of Home

Missions before June 15th; to the Foreign Boards before May 1st; several Foreign Boards having requested this earlier date.

"It would unify instructions to have this date identical. Possibly General Council may by ad interim correspondence be able to determine a date satisfactory to all."

Upon motion this report was accepted with expression of sincere appreciation of the work of the Committee.

Standards of Excellence

Mrs. Waid, Chairman, reported that owing to a series of untoward circumstances the committee has been unable to do its work. Upon request of its Chairman, the committee was discharged.

Miss Allis in consultation with her committee as to the inclusion of actions passed by General Council in June, 1918, was empowered to print the Standards of Excellence.

Program for Joint Organizations

In response to a question from the Board of the Southwest recorded in the Minutes, May 31, June 1, 1918, asking: "Will General Council prepare programs for use in joint organizations?", it was voted upon motion to approve the preparation of such a program. Through a misunderstanding as to the way in which these programs were to be secured, the Chairman of General Council appointed a committee to prepare them while the Secretary for Publications asked a member of General Council, Mrs. D. E. Waid, to prepare them.

After full discussion of the type of program desired by General Council, it was voted that Mrs. Waid be asked to complete the program which she has been preparing and submit it to the Boards for approval. Upon motion of Miss Hyatt, seconded by Mrs. McAfee, the committee was discharged.

UNFINISHED BUSINESS

Term of Service of Present Officers

Upon motion of Mrs. Waid it was voted that the recommendation in the Docket regarding term of service of officers be not considered, as, in the judgment of General Council, action is unnecessary.

Officers elected in June, 1918, remain in service without re-election until January 1920.

Double Enrollment Card

At Mrs. Lee's request that all matters relating to missionary education be placed on the Docket for the following day, the chairman ruled postponement until this time of the recommendation regarding double enrollment cards.

Westminster Guild

Upon motion it was voted to consider the recommendation of the Board of the Southwest regarding insertion of phrase on page 17, Minutes of General Council, May 31, June 1, 1918, as a matter of new business to be presented under Westminster Guild.

NEW BUSINESS

Over Sea and Land - presented by Miss Foster, Chairman of Committee on Over Sea and Land

1. Budget - Upon motion it was voted that the tentative ~~bud~~ itemized budget

of $8113.00 be approved (see page 8)

2. Advertising - Upon motion of Mrs. Bennett, it was voted that Over Sea and Land be empowered to conduct its advertising through its own office by direct correspondence with Secretaries for Children's Work, and that in addition the following action of General Council as recorded in the Minutes of June 5, 1916, p. 6, be called to the attention of the Boards and that they be asked to do their utmost to further the work of Over Sea and Land:-

"As an additional advertising measure the Woman's Boards shall make themselves responsible for pushing the magazine through secretaries of Literature, making the presentation of Over Sea and Land not optional but obligatory. That each Board shall conduct its correspondence through its own headquarters and not through the office of Over Sea and Land."

3. Increase in Subscription Price - Upon motion of Mrs. Louderbough, it was voted that the subscription price of Over Sea and Land be raised from 25¢ to 35¢ a year beginning March 1, 1919. (See Recommendations in Report of Over Sea and Land, P. 7,8)

At 12:40 General Council adjourned to meet at 2 p.m.

Afternoon Session

At 2:30 General Council reconvened.

Mrs. D. E. Waid opened the session with prayer.

Minutes of the morning meeting read and after correction approved.

Student Work - presented by Mrs. Fleming, Chairman of Committee on Student Work

1. Upon motion of Mrs. Bennett seconded by Mrs. McAfee, it was voted:

a. "To approve the tentative budget of $7483.34 presented by the Student Committee as follows:

Salaries.....	$4,800.00
Rent.....	183.34
Travel.....	2,000.00
Administrative	
Postage.....	125.00
Typewriting, etc.....	100.00
Telegrams & Telephone.	50.00
Stationery & Printing.	200.00
Sundries.....	25.00
	$7,483.34

b. "To accept the offer of the City and Immigrant Work Office of the Board of Home Missions to assign Miss Helen Crawley to the work of the Student Committee without expense as to salary to that body - as per statement herein appended:-

"'Dr. Shriver of the Department of Immigration of the Board of Home Missions has offered to release Miss Crawley, who is now serving under the Home Board, for a period of one year in order that she may serve as Student Secretary under the Committee on Student Work. She will present both Home and Foreign interests. Her

salary will continue to be paid by the Board of Home Missions.'

c. "To recommend to the Student Committee the constant utilization of at least three Secretaries (including Miss Crawley) or their equivalent.

d. "To empower Student Committee to transfer any balance of funds in its Budget from salary account to travel account.

e. "To reply to the overture of the Board of Foreign Missions asking that Student Committee assist in the carrying out of the Northfield Program that in so far as the work of the Northfield program can be combined with schedules of the Secretaries of the Student Committee, these latter shall cooperate fully in the plans and purposes of the special effort; that, appreciating the offers of financial help, the salaries of the Secretaries shall be carried by Student Committee and that the travel expenses shall also be thus borne by the Committee, except in possible cases where emergency workers may be needed for brief service in this special drive -- all details of adjustments in this matter being left to the Student Committee."

2. Salary Increase

Upon motion of Mrs. Bennett seconded by Mrs. Lee it was voted to approve the recommendation that from January 1, 1919, the salary of Miss Laughlin be increased to $1800.00 a year and that of the Associate Secretary, Miss Cheek, to $1500.00 a year on the understanding that this advance can be met without extra appropriation for the year ending March 15, 1919.

3. Scholarships in Training Schools - Vocational Secretary

Upon motion of Mrs. Lee, seconded by Mrs. Fernald, the following recommendations were accepted:-

"In replying to the recommendation of Student Committee that the Woman's Boards provide scholarships in Training Schools, and other offers of employment and assistance for college girls offering themselves for Christian work, General Council desires:

a. "To express its full sympathy with Student Committee in making this recommendation and to recommend

b. "That the Boards make all possible effort to secure a greater number of scholarships which may be at the disposal of college girls, such scholarships to be held and controlled by the various Woman's Boards.

c. "That General Council appoint a committee of three to place before the Boards the pressing need for such scholarships and suggest plans for securing gifts and special funds for financing these scholarships.

d. "That the work of the Vocational Secretary be conducted by the Office Secretary of the Student Committee."

4. Committee Conferences

In reply to a question from Mrs. Fleming regarding Committee conferences, it was agreed that the Student Committee has power to hold a conference with any group regarding the work of its committee, but that matters requring Board action must be referred to General Council for approval.

5. Literature for Student Conferences and College Work

Upon motion of Mrs. Bain, it was voted to approve the recommendation that literature for use of the Student Committee for Summer Conferences and College Work be sent free of charge by the Woman's Board of Home Missions and the territorial Woman's Foreign

Board in which the conference meets.

MATTERS RELATING TO THE DEPARTMENT OF THE SECRETARY FOR PUBLICATIONS - presented by Miss Allis, Secretary for Publications

1. Christian Endeavor Programs

a. Imprint - It was felt that it would be unwise to grant the request of the Board of Publications and Sabbath School Work to place its imprint on the C.E. programs issued by General Council. Upon motion it was voted to approve selling programs to the Board of Publications at cost.

b. Free Distribution - Upon motion of Mrs. C. B. McAfee, seconded by Mrs. Bain, it was voted that for at least one year, for purposes of advertising, a free copy of C.E. programs be sent to each society, the expense to be borne equally by both interests, details of adjustment to be left to Miss Petrie of the Woman's Board of Home Missions and the Secretary for Publications.

2. Committee on Conference

At the request of the Secretary for Publications it was voted upon motion of Mrs. Bain seconded by Mrs. McAfee that an Advisory Committee equally representing Home and Foreign interests whose membership is not necessarily limited to members of General Council, shall be appointed by the Chairman of Central Committee and by the President of the Woman's Board of Home Missions; that the Secretary for Publications shall be empowered to call this committee at her discretion or to call upon members individually for ad interim services; and that questions may be referred with power to the Secretary for Publications and this committee.

3. Year Book of Prayer

a. Deliveries to Boards - Upon motion the following substitute for (a) on the Docket was adopted: "that all deliveries of the Year Book of Prayer for Missions from the printer shall be distributed on a basis pro-rated to their total orders to the Woman's Boards of Foreign Missions and to the Woman's Board of Home Missions."

b. Expense of Printing - Miss Allis asked for instructions as to division between Boards of the cost of printing of the Year Book of Prayer. Heretofore the expense of printing the two halves of the book has been kept separate. Upon motion of Mrs. Bennett, this matter was referred back to the Secretary for Publications and her committee with power, with the feeling of General Council that a liberal policy should be followed and the fact recognized that the Year Book of Prayer is one book.

c. Disposal of Unsold Surplus - No action taken.

d. Discount - Upon motion it was voted to approve the recommendation that a discount of 20% be allowed to all Secretaries for Literature on orders of one hundred or more copies of the Year Book of Prayer purchased at one time with the recommendation that secretaries use the profits for development of their work.

e. Informational Material - Upon motion the following recommendations were referred to the Secretary for Publications with power: "That the Informational matter used under the dates in the Year Book of Prayer be changed each year so as to cover the different phases of the work in cycles of three years each, as follows:

First year ----- Historical data about missions
Second year ---- Information emphasizing chief features of work such as evangelistic, medical, school, etc.
Third year ----- Brief items of intimate character descriptive of Fields, people, pupils and workers. (To be obtained by correspondence with workers on the Field.)

f. Proposed Changes in Form - The question regarding cover design, Bible verses, omission of title, "Miss", before names of unmarried women missionaries, appointment of Editor in Chief, and a Year Book circular for advertising purposes, were referred to the Secretary for Publications and her committee with power.

4. New Leaflets

It was voted that the leaflet, "Suggestions for the Presbyterial meeting", being prepared by the Philadelphia Board, should follow the usual course and be submitted to the Boards as ad interim business.

General Council felt there was need for new leaflets of inspirational nature and a great dearth of children's literature but offered no constructive suggestions.

5. Literature for Department of Associate Members

a. Wallet - Upon motion it was voted that there should be a single wallet for Home and Foreign Literature, leaving details to be worked out by Secretary for Publications and her committee with power.

b. Leaflets - Upon motion of Mrs. McAfee it was voted "that the Secretaries for Associate Members of the Boards provide for local secretaries lists of suitable leaflets from which packets may be selected; suggested packets at several prices may be given."

c. Envelopes and Visitors' Cards - In reply to the question whether an envelope and visitors' card should be provided by General Council for use by Associate Members' Secretaries, it was voted "yes" and all details be referred to the Secretary for Publications and her committee with power.

General Council adjourned at 6:10 p.m. to reconvene at 10:00 a.m. Saturday.

Saturday, January 11, 1919

General Council met for its third session at 10:30 a.m.

The meeting was opened with prayer by Mrs. F. S. Bennett.

Minutes of the previous session read and after corrections approved.

Magazine Subscription Day

It was agreed that as there was insufficient information at hand to decide whether it would be feasible to have a Special Magazine Subscription Day in local societies, this question could be taken up later as ad interim business.

Westminster Guild

1. Reorganization of Methods of Administration

Upon motion of Mrs. Lee seconded by Mrs. McAfee, it was voted to approve in general the following recommendation of the Woman's Board of Home Missions:-

"That the methods for administering the Westminster Guild be revised and that a joint committee, similar to that of the Committee on Student Work, be appointed by General Council for initiating plans of work and for acting on such publications as are necessary. Such committee to have power to represent all the Woman's Boards."

It was further voted that a committee be appointed by the chair to work out the details of reorganization and necessary changes in Standing Rules, to be presented to the Boards on

the Docket for the annual meeting in January 1920.

2. Budget and Percent of Increase

The following recommendation of the Executive Committee of Central Committee was presented by Mrs. Lee and upon motion seconded by Mrs. C. B. McAfee, was accepted:-

"That a budget for Westminster Guild shall be adopted each year, a part of this budget to be assigned to the Societies as a percent of increase, the remainder to be expected from the increase in the number of contributing societies; the Foreign share to be pro-rated among the Foreign Boards in the proportion of their gifts."

3. Uniformity

Upon motion of Mrs. Waid it was voted that there be a uniform percentage of increase for the regular and special funds of Westminster Guild, a uniform time set for the sending out of budgets and apportionments, and a uniform method followed by all Boards.

4. Bulletin

a. Upon motion of Mrs. Louderbough seconded by Mrs. Fernald, it was voted to raise the subscription price of the Bulletin from 15¢ ayear to 25¢ a year. The present cost of the Bulletin is 14¢; when postage is added 18¢ a year.

b. Upon motion of Mrs. Waid it was voted that the Bulletin as a whole be referred to the Committee on Reorganization of Westminster Guild Administration.

c. The recommendation "that Editor of Bulletin should be empowered to have final dealings with the printer" was left without action, it being understood that this is a matter for mutual adjustment between the Editor and Secretary for Publications.

5. Circle Leaflet

Upon motion it was voted that "Westminster Guild in Outline" be reprinted and that there be no further reprint of the Circle Leaflet.

6. Pledge Cards - New Era Fund

Upon motion of Mrs. Lee seconded by Miss Hallock, it was voted to approve a joint pledge card for the Cuba-Jubilee Funds in addition to the present pledge cards for regular work, and that the money for these two objects given during 1919-1920 should be the Westminster Guild share of the New Era Fund.

7. Jubilee Literature

Mrs. Lee made the following statement for the Executive Committee of Central Committee in answer to the request for information regarding literature for the Jubilee: "We reaffirm our belief in the Chicago Conference that one interest shall consult the other before printing and sending out literature."

8. Amendment

Upon motion the request of the Board of the Southwest, (see item 3 on Docket under Unfinished Business) that the recommendation on p. 17 of the Minutes of June 1918 be amended to read as follows, was accepted. --

"We recommend that a new emphasis on Missionary service be presented to the W.G. Chapters by all the Woman's Boards of Missions in cooperation with the Woman's Missionary Societies especially in the duties of leading and fostering the younger Missionary organizations of the church, such as Light Bearers, Little Light Bearers, Westminster Guild Circles.

Missionary Education

1. Correspondence Regarding Study Classes

Upon motion it was voted that Board Secretaries for Missionary Education correspond with both Synodical and Presbyterial Secretaries for Missionary Education in regard to the promotion of Mission Study Classes.

2. Uniform Policy for Payment of Speakers

Regarding the request that a uniform policy for payment of speakers and leaders of study classes be adopted it was agreed that no action be taken and that General Council adhere to the ruling of Chicago Conference -

"That when Presbyterial Normal Study Classes or courses are planned, the Board be granted $5. for providing leader of each session of the class and that for an interdenominational lecture course $10. be granted for each session and that entertainment be not required. Any change necessitated by local conditions shall be arranged by the respective Boards." (p. 9:6)

3. Double Enrollment Card

It was felt that no action was necessary on the recommendation requesting rescinding action of General Council at its meeting June 1, 1918 (see item 2 - Unfinished Business on Docket) as the present plan of the Missionary Education Conference for enrolling Mission Study Classes is in entire accord with the idea expressed in the action of General Council on June 1918 regarding enrollment of Mission Study Classes.

Expenses of Synodical and Presbyterial Secretaries for Young People's Work

Upon motion it was voted that the following recommendation be spread in full upon the Minutes and that Boards be requested to stress this with their constituency:-

"Whereas, the Contingent Fund is primarily a fund for necessary business expenditures and promotion of missionary interest, and

"Whereas, many Young People's Secretaries as well as other officers find it difficult to carry on work for twelve months without definite allowances for expenses,

"Recommended: that the Executive Committee as a whole plan the work and budget the expenses of the officers for correspondence, visitation, conferences and attendance at Annual Meeting. These sums may be paid by the Treasurer of the Contingent Fund upon requisition."

Percent of Increase

Upon motion it was voted that the recommendation that "amount for regular advance in gifts be no longer reckoned by percentage on previous contributions" be referred to a committee appointed by the chair, to report at the next annual meeting.

Copies of Minutes for Officers

Upon motion it was voted that Chairman and Secretary of General Council be provided in addition to their personal copies, with official sets of Minutes to be kept on permanent file.

Appropriation for 1919

As an appropriation for $100.00 for contingent expenses of General Council was made in June, 1918, it was voted that the amount appropriated for January 1919-January 1920 be only $75.00, this amount to be paid as early in the year as possible.

Report of Chairman of the Sub--Committee representing the Woman's Boards in the New Era Movement

Mrs. Bennett gave a very brief report in which she stressed the magnitude of the New Era Movement, the rapidity with which it is developing and advancing, the cordial response which it is receiving throughout the country, and the whole-hearted and enthusiastic support that must be given particularly during these initial months in order to assure the success of its great and far reaching plans.

General Council adjourned at 2:15 p.m.

Mabel Gordon Parker,
Secretary.

These Minutes have been approved by the Chairman of General Council.

Mrs. Bennett's Copy

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Open

MINUTES OF GENERAL COUNCIL

January 10, 11, 1919

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Training Scholarships

STATEMENT.

At the annual meeting of General Council, January 10th and 11th, 1919, it was voted:

"That General Council appoint a committee of three to place before the Boards the pressing needs for scholarships in training schools and suggest plans for receiving gifts and special funds for financing scholarships."

The committee to which this matter was entrusted, after correspondence with the Boards makes the following report:

The Women's Boards in reply to a letter asking the plans of the Boards relative to scholarships, the number as such, etc. replied as follows:

(1) SOUTHWEST BOARD "Our Board has no scholarship fund from which to help candidates. Very rare requests for assistance in that line come to us. I believe there have been cases when we have advanced small sums from out Emergency Fund."

(5) NORTH PACIFIC BOARD replies: "We are not carrying scholarships at the present time.

NEW YORK BOARD has no scholarships.

(6) OCCIDENTAL BOARD not heard from.

(2) NORTHWEST BOARD. "The Board of the Northwest has $4000 which is designated as Medical Scholarship Fund. We keep this fund instead of investing in a scholarship in a special school in order that the candidate may be sent to the college of her choice. The choice usually has been the Rush Medical College here in Chicago. A small yearly cash grant is available for the candidate who may be using the scholarship.

There are three Nurse's scholarships open to Missionary candidates. They are held by the Presbyterian Hospital Women's Board and carry with them $10 a month in cash for each girl after her probationary period is over.

(3) PHILADELPHIA BOARD. "Our Board has two full scholarships and one partial one which I understand is not available. Besides these we are often given the use of two or three scholarships of the Penna Medical Society and just now have, I believe, two nurse's scholarships from that Society.

When I came into my present office I found we had in our Home Accommodation Fund about $28,000. We were just planning to accept Liberty Bonds or for Jubilee gifts and in order to do that we felt we must either dispose of them at market value or arrange some way by which we could hold them and yet be prepared to turn them into cash in a very short time. We found that the income of $25,000 was really enough for our Home Accommodation Fund, so asked the Board for the present to limit that fund to $25,000 and allow the excess over that and all that should accrue to it from our war sinking fund that could be used to cash in our Liberty Bonds (I may say this fund consisted of 1/3 of undesignated legacy money).

We have in our War Sinking Fund about $15,000 and some we have had the thought of disposing and investing that in scholarships after our Jubilee Fund is completed."

WOMAN'S BOARD OF HOME MISSIONS. This Board has set aside for the current year $5000, to be used for scholarships or fellowships for such young women as desire to do work among foreign speaking people in this land. The candidates must be college graduates. Courses under the fellowships can be taken in any place mutually agreed upon by the candidate and the Committee of the Board which has charge of this. The Board is not planning any fund the interest of which may be used for such fellowships but is rather planning to secure the amount needed each year as a special fund. This is the first year in which the Woman's Board has undertaken such work and it is therefore still an experiment.

The above information having been secured, the Committee gave consideration to the formulation of such plans as would be applicable in all parts of the country and such as might meet the wishes of the Boards. The question immediately came as to why the Board of Education of the Presbyterian Church did not assist young women as well as young men to complete their education when they desired to do work in the mission field. One member of the Committee reported a conversation with the secretary of the Board of Education who had given as a reason for the Board's policy for educating young men only that "The percentage of loss is much greater with girls than with boys." After discussion of this matter, this Committee has determined to ask General Council to empower the Committee to approach the Board of Education formally with the backing of the seven Boards (Women's) of Missions asking them to make a definite plan to assist girls as well as boys in both college and vocational training.

Either as a substitute for the above recommendation or as supplementary thereto as may be considered wise, the Committee makes the following recommendations:

(1) That there be a small standing committee on scholarships made up of representatives of the Woman's Board of Foreign Missions and of the Woman's Board of Home Missions.
(2) That this Committee should be responsible for material to be issued either in leaflet form or to be inserted in magazines or to be used in both ways. Such material to be for the purpose of raising funds for scholarships and for acquainting students with the possibility of such aid.
(The latter function might be formally allocated to the Student Committee).
(3) That it be recommended to the Boards that there be no plan of endowment for the purpose of scholarships, that the item for this work be considered a part of the budget of each year to be secured under the heading "Fellowship Fund", and to be made up from the general fund in case the special fellowship fund should not meet the amount promised for that year.

(4) That college graduates only be considered eligible for fellowship work.
(5) That the amount of help to be given each student should be decided by the Board paying the fellowship.
(6) That the length of time for which the student might be the recipient of a fellowship should be limited to three years.
(7) That the student in conference with the Board paying her fellowship should choose the institution in which to carry on her work. The final authority being with the Boards.
(8) That while it is recommended that there should be a general committee for publicity work it is, nevertheless, thought that each Board can best carry the specific work with students separately.
(9) That General Council recommend to the Boards that a larger place in every budget be given to this important work.

The Committee having given consideration to this matter feels that it is of the utmost importance and believes that many given students who would be of benefit in the mission field are lost for the lack of training is well spent and would urge that this matter be given careful consideration.

SIGNED

(Mrs. J. H.) ELIZABETH PARK LEE.
(Miss) ALICE M. DAVISON.
(Mrs. F. S.) M. KATHARINE BENNETT.